

STATUS REPORT AND/OR CLOSING FORM

February 15, 2008

Dear:

Philadelphia VIP tracks the status of each case we refer at regular intervals. Please complete and return this form as soon as possible by fax (215-564-0845), or by mail (Philadelphia VIP, 42 South 15th Street, 4th Floor, Philadelphia, PA 19102). If you have any questions, please call 215-523-9550.

Client:

Date Referred:

V.I.P. File #:

Case Type:

1. Is the case open?

If open, what have you done to help your client and what are your next steps in your representation?

If closed, what is the main reason it was closed?

CLIENT UNCOOPERATIVE/WITHDREW		OTHER	
COUNSEL AND ADVICE		RESOLVED WITH LITIGATION	
INTERVIEWED & PREPARED DOCUMENTS		RESOLVED WITHOUT LITIGATION	

How did your representation benefit the client (i.e. provided representation at court hearing, obtain legal name change, obtained title to home, obtained divorce or obtained tax exempt status)?

2. Approximately how many hours did you spend on the case? _____

3. When can you accept another case? _____

4. Please tell us how you feel about working with VIP.

Volunteer's name & address

Date

THANK YOU FOR YOUR CONTINUING SUPPORT OF VIP!